



~ Agenda ~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

PO Box 963
Durango, CO 81302
<http://co.laplata.co.us>

Friday, May 1, 2015

1:30 PM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

I. Introductions

II. Consent Agenda

1. April 2015 Minutes
2. March 2015 Financials

III. Discussion Items

1. SB152 Update
2. Grant Match Standards

IV. Decision Items

1. Letters of Support Policy
2. Telecom Equipment Fund
3. Telecom Overages Match
4. Broadband Planning Grant Match
5. DOLA Downtown Assessment Grant
6. CDOT Transit Grant

V. Reports

1. Director's Report
2. Transportation Report

ITEM NO. (ID # 2471)

DATE: 05/1/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Minutes

SUBJECT: April 2015 Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- SWCCOG Board Meeting Minutes 4-3-15 (DOCX)

Southwest Colorado Council of Governments
 April Board Meeting
 03 April 2015
 La Plata County Court House

Board in Attendance:

Dick White – City of Durango
 William Tookey – San Juan County
 Chris Tookey – Town of Silverton
 Lee San Miguel – Town of Ignacio
 Greg Schulte – Town of Pagosa Springs
 Julie Westendorff – La Plata County
 Joe Kerby – La Plata County
 John Egan – Town of Pagosa Springs
 Michelle Nelson - Town of Bayfield

Staff in Attendance:

Miriam Gillow-Wiles – Executive Director
 Sara Trujillo – Assistant/Accountant

Guest in Attendance:

Randy Harrison – CU Denver, School of Public Affairs
 Ty Churchwell – Trout Unlimited
 Amanda Saunders - DoLA

I. Call to Order/Introductions

The meeting was called to order at 1:40pm; everyone introduced themselves.

Randy Harrison with CU Denver presented information regarding CU Denver School of Public Affairs Certified Public Management program. The certificate program available through CU Denver’s School of Public Affairs is in its fourth year and is the only certified public affairs program in the state of Colorado. This is a certificate program, not a degree program. This program is beneficial to city manager, elected officials, police chiefs, and many others for a skills update. Classes will begin April at Fort Lewis College taking place on Friday and Saturdays every other month. There is a capstone required and registration can be completed online.

II. Recycling Presentation

Laurie Batchelder Adams with LBA Associates, consultant with the RREO grant, compiled information with the help of Miriam and Fort Lewis College interns to explore waste in our area and create a plan for recycling. The study region included all of the public/private/tribal programs and services in Archuleta, Dolores, La Plata, Montezuma and San Juan Counties including the tribes. The study covers municipal solid waste (MSW) generated by homeowner, business, institutional and tourism sectors.

Statistics are as follows:

- 99,000 people in areas of study (includes Montezuma county)
- We produce almost 6 lbs of trash per person per day
- Recycle approximately 13%
- Landfill approximately 86%
 - 37.5% organics (food, yard waste, rubber, fabrics)
 - 24.2% paper

- 8.8% glass
- 12.7% plastics
- 6.5% metal.
- Lots of commercial cardboard.

Important points brought up several times during meetings included:

- People are confused by inconsistency with different recycling efforts between communities. There may need to be consistency across the board with the cooperation of communities throughout the region. In addition, outreach and education play a large role.
- It is important to include the private sector in recycling efforts so as not to compete with them.
- Recycling helps to extend landfill life

A recycling presentation power point can be found on swccog.org for more information and statistical findings of this study. In addition, a written report will be presented at the end of the grant June 2015.

**III. Consent Agenda: March 2015 Minutes & February 2015 Financials
Motion to approve minutes and financials as presented: Julie Westendorff, Second:
John Egan. Passed by a unanimous voice vote.**

IV. Discussion Items:

Recap of Retreat:

The retreat covered much information pertaining to goal structure and accomplishments. It was recognized that the COG will need more staffing to grow. A large benefit from the retreat was identifying what endeavors are worth the time invested in order to focus more specifically on attainable goals for the year 2015. This focus created from the retreat will help with planning for the 2016 budget.

V. Decision Items:

DoLA Broadband Planning Grant:

Miriam created an executive summary that was provided for board review discussing the pros and cons of the broadband planning grant. The pros and cons were listed as follows:

Pros:

- Regional planning grant will give us a roadmap for costs and strategies to meet regional goals
- Better broadband means better support for home based workers (key portion of our local economies), rural businesses, health care, education, technology, financial services
- Helps distinguish our region in the Rocky Mountains
- Increases available funding for broadband expansion
- La Plata County Economic Development Alliance willing to fund a significant portion of local match which lowers costs for the rest of Southwest Colorado.

Cons:

- Lots of changes going on in broadband at state and federal level, will plan be relevant in a year?
- If this plan is not pursued internet will likely develop unevenly across the region, hurting many of our residents, businesses, and educational institutions.

Miriam also presented a proposed match funding breakdown per community by population. Staff is seeking approval to write and submit the grant with assurance that we will have match for this grant. Essentially, staff needs both authorization and a schematic of funding

formula to proceed. The grant should be written within one month and is the key to receiving additional infrastructure funding from DoLA.

The board requested to see a funding formula using a base fee in addition to population calculations. Staff is to revamp numbers and present to the board members via email for feedback prior to the May meeting.

Motion to direct staff to compose the grant application and present to the board at the May meeting a funding formula that is consistent with the discussion today in regards to a base amount combined with an amount based on population for board consideration: John Egan, Second: William Tookey.

Letters of Support Policy:

At the February meeting it was suggested that staff put together some policy and procedures for letters of support as there has been a significant uptick in the request for letters of support in the last few months. Miriam created a policy document entailing the following steps:

1) Is it a project from one or more members?

If yes, the Board should consider a letter of support if the fits within questions two and three.

2) Does the project have a regional impact?

If yes, proceed to question three.

If no, the SWCCOG may not be the appropriate organization to be writing a letter of support.

3) Is it a project that involves the SWCCOG, the SWCCOG's established goals, existing SWCCOG

projects, and/or existing or previous advocacy?

If yes, the Board should consider a letter of support.

If no, staff should ask why the requestor is approaching the SWCCOG and determine if the ideas are

sound and reasoning behind requesting a letter of support from the SWCCOG.

4) Other questions to consider, and potentially include in Board communication.

What is the impact on the region if the project occurs? Does not occur?

In what areas of the region will the project take place?

Is there a fiscal impact for the SWCCOG and or SWCCOG members?

Does the project fit within the mission and vision of the SWCCOG?

Is one or more SWCCOG member working on a similar project or goal?

If so, does this letter of support potentially support or undermine the Member project/goal?

The board feels support letters need to be relevant to the jurisdiction, guidelines should be generally applicable, and that instead of saying projects we talk about proposals. It was not felt at this time that the board was ready for a final vote. This item will be tabled until the May meeting.

Public Land Renewable Energy Development Act Letter of Support:

Ty Churchwell from Trout Unlimited was present to request a letter of support for public land renewable energy development. This endeavor entails the development of geo thermal, wind, and solar on federal lands. The letter of support is to encourage this initiative to get introduced to the region.

The board supported the idea of the letter; however, there was no mention of local governments benefiting from the royalties, which should be treated like mineral resources taken from public lands. It was felt reference to Montezuma County and Mesa Verde needed to be removed and verbiage added to provide sharing with communities impacted by the development.

Motion to direct staff and chair to prepare letter that removes Montezuma County and Mesa Verde, adds verbiage about benefits to communities impacted, and give authority to chair to sign: Julie Westendorff, Second: Michelle Nelson.

Telecom Shortfall:

During the Retreat in March there was ample discussion about the SCAN, maintenance, cost, equipment repair, and replacement funding. During the discussion of telecom funding shortfall, the Board Members present indicated they would be interested in alleviating that shortfall, which will greatly help with the budget. As a result of this, staff put together a detailed estimated amount of what that short fall is projected to be by the end of the year.

The board would like to see a base plus population formula. Staff will create a new formula to cover the telecom shortfall and email to communities in order for them to present the information to their elected officials. Staff will bring information to the May board meeting for approval.

VI. Reports:

Director's Report:

Miriam informed the board of a severance tax issue going on with state. The state is trying to take away \$20 million of severance tax funds and move those funds over to the general fund. This will significantly negatively impact our infrastructure. Miriam will put together some information to send over to elected officials.

The meeting time frame was over at this point, so the last two report items, transportation/transit and WLC, were not covered.

Adjourned at 3:40pm

ITEM NO. (ID # 2470)

DATE: 05/1/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: March 2015 Financials

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- March Financials (PDF)

Southwest Colorado Council of Governments
Financials (102) March : 072) Attachment

	100-General	125-SWMIT	200-All Hazards	300-Fort Lyons	350 - WLC	400 - LCC	500 - RREC	600-TPR	700 - DoLA 7645	900-SCAN	TOTAL
ASSETS											
Current Assets											
Checking/Savings											
1001 - 1st Southwest Bank	25,293.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25
1002 - Alpine Bank Unrestricted	-1,669.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1
1010 - Petty Cash	10.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Checking/Savings	23,634.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,634.05
Accounts Receivable											
1200 - Accounts Receivable	-187,825.89	551.35	248,003.99	8,829.84	10,000.00	0.00	28,007.64	12,604.00	0.00	24,142.48	144,313.41
Total Accounts Receivable	-187,825.89	551.35	248,003.99	8,829.84	10,000.00	0.00	28,007.64	12,604.00	0.00	24,142.48	144,313.41
Other Current Assets											
1090 - Due To/ Due From	304,482.89	3,329.94	-243,528.69	-5,652.34	-1,133.23	-1,612.79	-26,906.05	-1,239.43	-2,346.51	-25,393.79	0.00
Total Other Current Assets	304,482.89	3,329.94	-243,528.69	-5,652.34	-1,133.23	-1,612.79	-26,906.05	-1,239.43	-2,346.51	-25,393.79	0.00
Total Current Assets	140,291.05	3,881.29	4,475.30	3,177.50	8,866.77	-1,612.79	1,101.59	11,364.57	-2,346.51	-1,251.31	167,947.46
TOTAL ASSETS	140,291.05	3,881.29	4,475.30	3,177.50	8,866.77	-1,612.79	1,101.59	11,364.57	-2,346.51	-1,251.31	167,947.46
LIABILITIES & EQUITY											
Liabilities											
Current Liabilities											
Credit Cards											
1003 - Alpine Bank Credit Card-Miriam	-360.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-360.48
1004 - Alpine Bank Credit Card - Sara	214.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	214.23
Total Credit Cards	-146.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-146.25
Total Current Liabilities	-146.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-146.25
Total Liabilities	-146.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-146.25
Equity											
32000 - Retained Earnings	69,110.63	3,329.94	14,627.55	3,177.50	0.00	0.00	452.23	3,449.62	0.00	-9,416.31	84,731.16
Net Income	71,326.67	551.35	-10,152.25	0.00	8,866.77	-1,612.79	649.36	7,914.95	-2,346.51	8,165.00	83,362.55
Total Equity	140,437.30	3,881.29	4,475.30	3,177.50	8,866.77	-1,612.79	1,101.59	11,364.57	-2,346.51	-1,251.31	168,093.71
TOTAL LIABILITIES & EQUITY	140,291.05	3,881.29	4,475.30	3,177.50	8,866.77	-1,612.79	1,101.59	11,364.57	-2,346.51	-1,251.31	167,947.46

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Southwest Colorado Council of Governments

Period: 9 1 2022

Attachment: March Financials

Packet Pg. 9

	100-General	125-SWIMT	200-All Hazards	350 - WLC	400 - LCC	500 - RREO	600-TPR	700 - DOLA 7645	900-SCAN	TOTAL
3000 - Match - IT DOLA 7645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,684.15	0.00	-1
3500 - WLC Grant	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	10
4004 - SWIMT Rev	0.00	551.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8
4005 - Etics	0.00	0.00	0.00	0.00	0.00	0.00	7,986.00	0.00	0.00	122
4006 - Dues Revenue	114,712.00	0.00	0.00	0.00	0.00	0.00	4,365.58	0.00	0.00	4,365.58
4007 - TPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,890.00	1,890.00
4008 - Telecom Services Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,375.00	3,375.00
4009 - Fiber Lease Revenue	0.00	0.00	107,929.62	0.00	0.00	0.00	0.00	0.00	107,929.62	107,929.62
4041 - All Hazards Grant	0.00	0.00	0.00	0.00	0.00	10,720.08	0.00	0.00	0.00	10,720.08
4957 - RREO Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	114,712.00	551.35	107,929.62	10,000.00	0.00	10,720.08	12,351.58	-1,684.15	13,665.00	268,245.48
Gross Profit	114,712.00	551.35	107,929.62	10,000.00	0.00	10,720.08	12,351.58	-1,684.15	13,665.00	268,245.48
Expense										
5009 - Bookkeeper	80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00
5200 - All Hazard Project	0.00	0.00	115,385.18	0.00	0.00	0.00	0.00	0.00	0.00	115,385.18
5401 - Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,800.00	2,800.00
5410 - Rent	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
5510 - Travel Exp	202.22	0.00	1,120.40	0.00	50.38	1,116.53	2,364.60	0.00	0.00	4,854.13
5512 - Meeting Exp	859.35	0.00	0.00	465.79	0.00	181.64	66.71	0.00	0.00	1,573.49
5514 - Professional Fees.	33.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.44
5515 - Legal Fees	1,028.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,028.29
5520 - Advertising	322.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	322.68
5521 - Telephone/Website/Internet	614.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	614.47
5523 - Payroll Processing Fees	495.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	495.37
5525 - Audit	800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
5526 - Internet Connectivity (100 Mb)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00	2,700.00
5527 - Internet & software	15.00	0.00	44.50	0.00	0.00	0.00	44.50	0.00	0.00	104.00
5532 - Postage	85.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85.03
5540 - Membership/Sub	825.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825.00
5545 - Equipment/Computers	227.40	0.00	26.50	0.00	0.00	464.27	0.00	0.00	0.00	799.56
5550 - Supplies	323.48	0.00	0.00	0.00	0.00	32.98	0.00	0.00	0.00	356.46
5555 - Liability Insurance	2,083.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,083.00
5558 - Insurance- Health	7,179.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,179.00
5570 - Car Allowance/Mileage	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00
5580 - Salary & Wages	389.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	389.97
5586 - Retirement Exp	25,026.63	0.00	1,505.29	667.44	1,562.41	1,701.23	1,960.82	545.97	0.00	32,969.79
5580 - Salary & Wages - Other	25,416.60	0.00	1,505.29	667.44	1,562.41	1,701.23	1,960.82	545.97	0.00	33,559.76
5587 - Worker's Compensation	1,594.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,594.00
5640 - Consulting	0.00	0.00	0.00	0.00	0.00	6,574.07	0.00	0.00	0.00	6,574.07
Total Expense	43,385.33	0.00	118,081.87	1,133.23	1,612.79	10,070.72	4,436.63	662.36	5,500.00	184,882.93
Net Income	71,326.67	551.35	-10,152.25	8,866.77	-1,612.79	649.36	7,914.95	-2,346.51	8,165.00	83,362.55

2.2 a

Basis

Southwest Colorado Council of Governments

(S) January through March 2015

January through March 2015

	Jan - Mar 15	Budget	\$ Over Budget	% of Budget	Jan - Mar 15	Budget	\$ Over Budget	% of Budget
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	Jan - Mar 15	Budget	\$ Over Budget	% of Budget	Jan - Mar 15	Budget	\$ Over Budget	% of Budget
Income								
3000 · Match - IT DOLA 7645	0.00				0.00			
3500 · W/LC Grant	0.00				0.00			
4004 · SWIMT Rev	0.00				551.35	0.00	551.35	100.0%
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	114,712.00	114,712.00	0.00	100.0%	0.00			
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4011 · AAA revenue	0.00				0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				0.00			
4957 · RREO Grant	0.00				0.00			
Total Income	114,712.00	114,712.00	0.00	100.0%	551.35	0.00	551.35	100.0%

	Jan - Mar 15	Budget	\$ Over Budget	% of Budget	Jan - Mar 15	Budget	\$ Over Budget	% of Budget
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	Jan - Mar 15	Budget	\$ Over Budget	% of Budget	Jan - Mar 15	Budget	\$ Over Budget	% of Budget
Gross Profit	114,712.00	114,712.00	0.00	100.0%	551.35	0.00	551.35	100.0%
Expense								
5009 · Bookkeeper	80.00	80.00	0.00	100.0%	0.00			
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5410 · Rent	1.00	1.00	0.00	100.0%	0.00			
5510 · Travel Exp	202.22	552.75	-350.53	36.6%	0.00			
5512 · Meeting Exp	859.35				0.00			
5514 · Professional Fees.	33.44	17.45	15.99	191.6%	0.00			
5515 · Legal Fees	1,028.29	1,500.00	-471.71	68.6%	0.00			
5520 · Advertising	322.68	35.00	287.68	921.9%	0.00			
5521 · Telephone/Website/Internet	614.47	874.97	-260.50	70.2%	0.00			
5523 · Payroll Processing Fees	495.37	387.47	107.90	127.8%	0.00			
5525 · Audit	800.00	0.00	800.00	100.0%	0.00			
5525 · Internet Connectivity (100 MB)	0.00				0.00			
5527 · Internet & software	15.00				0.00			
5532 · Postage	85.03	65.43	19.60	130.0%	0.00			
5540 · Membership/Sub	825.00	825.00	0.00	100.0%	0.00			
5545 · Equipment/Computers	227.40	0.00	227.40	100.0%	0.00			
5550 · Supplies	323.48	427.22	-103.74	75.7%	0.00			
5555 · Liability Insurance	2,083.00	2,083.00	0.00	100.0%	0.00			
5558 · Insurance-Health	7,179.00	7,074.00	105.00	101.5%	0.00			
5570 · Car Allowance/Mileage	1,200.00	900.00	300.00	133.3%	0.00			
5580 · Salary & Wages	0.00	2,593.78	-2,593.78	0.0%	0.00			
5585 · Payroll Tax Expense	389.97	812.53	-422.56	48.0%	0.00			
5586 · Retirement Exp	25,026.63	9,643.50	15,383.13	259.5%	0.00			
5580 · Salary & Wages - Other	25,416.60	13,049.81	12,366.79	194.8%	0.00			
5587 · Worker's Compensation	1,594.00	1,594.00	0.00	100.0%	0.00			
5640 · Consulting	0.00				0.00			
Total Expense	43,385.33	29,467.10	13,918.23	147.2%	0.00	0.00	0.00	0.0%
Net Income	71,326.67	85,244.90	-13,918.23	83.7%	551.35	0.00	551.35	100.0%

Southwest Colorado Council of Governments

(Financials) March : 0472) Financials March : Attachment

January through March 2019

175 - AAA

200-All Hazards

	Jan - Mar 15	Budget	\$ Over Budget	% of Budget	Jan - Mar 15	Budget	\$ Over Budget	% of Budget
Income								
3000 · Match - IT DoLA 7645	0.00				0.00			
3500 · WLC Grant	0.00				0.00			
4004 · SWIMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				0.00			
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4011 · AAA revenue	0.00	1,909.05	-1,909.05	0.0%	0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				107,929.62	60,447.00	47,482.62	178.6%
4957 · RREO Grant	0.00				0.00			
Total Income	0.00	1,909.05	-1,909.05	0.0%	107,929.62	60,447.00	47,482.62	178.6%
Gross Profit								
	0.00	1,909.05	-1,909.05	0.0%	107,929.62	60,447.00	47,482.62	178.6%
Expense								
5009 · Bookkeeper	0.00				0.00			
5200 · All Hazard Project	0.00				115,385.18	46,513.50	68,871.68	248.1%
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5410 · Rent	0.00				0.00			
5510 · Travel Exp	0.00				1,120.40	0.00	1,120.40	100.0%
5512 · Meeting Exp	0.00				0.00		0.00	0.0%
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mbb)	0.00				0.00			
5527 · Internet & software	0.00				44.50			
5532 · Postage	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	0.00				26.50			
5550 · Supplies	0.00				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance-Health	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	0.00				0.00			
5585 · Payroll Tax Expense	0.00				0.00			
5586 · Retirement Exp	0.00				0.00			
5580 · Salary & Wages - Other	0.00	1,909.05	-1,909.05	0.0%	1,505.29	3,178.97	-1,673.68	47.4%
Total 5580 · Salary & Wages	0.00	1,909.05	-1,909.05	0.0%	1,505.29	3,178.97	-1,673.68	47.4%
5587 · Worker's Compensation	0.00				0.00			
5640 · Consulting	0.00				0.00			
Total Expense	0.00	1,909.05	-1,909.05	0.0%	118,081.87	60,447.00	57,634.87	195.3%
Net Income	0.00	0.00	0.00	0.0%	-10,152.25	0.00	-10,152.25	100.0%

2.2.a

Southwest Colorado Council of Governments
January through March 2013
March : 0472) s1a1c1au1n1 F1n1c1a1s1
Attachment

	350 - WLC				400 - LCC			
	Jan - Mar 15	Budget	\$ Over Budget	% of Budget	Jan - Mar 15	Budget	\$ Over Budget	% of Budget
Income								
3000 · Match - IT DoLA 7645	0.00				0.00			
3500 · WLC Grant	10,000.00	1,000.00	9,000.00	1,000.0%	0.00			
4004 · SWIMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				0.00			
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4011 · AAA revenue	0.00				0.00			
4040 · Grant-Transit	0.00				0.00	4,750.00	-4,750.00	0.0%
4041 · All Hazards Grant	0.00				0.00			
4957 · RREO Grant	0.00				0.00			
Total Income	10,000.00	1,000.00	9,000.00	1,000.0%	0.00	4,750.00	-4,750.00	0.0%
Gross Profit	10,000.00	1,000.00	9,000.00	1,000.0%	0.00	4,750.00	-4,750.00	0.0%
Expense								
5009 · Bookkeeper	0.00				0.00			
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5410 · Rent	0.00				0.00			
5510 · Travel Exp	0.00	80.00	-80.00	0.0%	50.38	0.00	50.38	100.0%
5512 · Meeting Exp	465.79	200.00	265.79	232.9%	0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5525 · Internet Connectivity (100 Mb)	0.00				0.00			
5527 · Internet & software	0.00				0.00			
5532 · Postage	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	0.00				0.00	0.00	0.00	0.0%
5550 · Supplies	0.00				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	0.00				0.00			
5585 · Payroll Tax Expense	0.00				0.00			
5586 · Retirement Exp	0.00				0.00			
5580 · Salary & Wages - Other	667.44	720.00	-52.56	92.7%	1,562.41	4,249.97	-2,687.56	36.8%
Total 5580 · Salary & Wages	667.44	720.00	-52.56	92.7%	1,562.41	4,249.97	-2,687.56	36.8%
5587 · Worker's Compensation	0.00				0.00			
5640 · Consulting	0.00				0.00			
Total Expense	1,133.23	1,000.00	133.23	113.3%	1,612.79	4,249.97	-2,637.18	37.9%
Net Income	8,866.77	0.00	8,866.77	100.0%	-1,612.79	500.03	-2,112.82	-322.5%

2.2 a

Southwest Colorado Council of Governments
(Sipianuini 5102 uqrc Mar : 072) sipianuini qrc Mar : unemqrc Mar)
January through March 2015

	500 - RREO				600-TPR			
	Jan - Mar 15	Budget	\$ Over Budget	% of Budget	Jan - Mar 15	Budget	\$ Over Budget	% of Budget
Income								
3000 · Match - IT DOLA 7645	0.00				0.00			
3500 · WLC Grant	0.00				0.00			
4004 · SWMIT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				7,986.00	8,000.00	-14.00	99.8%
4007 · TPR	0.00				4,365.58	5,275.00	-909.42	82.8%
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4011 · AAA revenue	0.00				0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				0.00			
4957 · RREO Grant	10,720.08	16,667.40	-5,947.32	64.3%	0.00			
Total Income	10,720.08	16,667.40	-5,947.32	64.3%	12,351.58	13,275.00	-923.42	93.0%
Gross Profit	10,720.08	16,667.40	-5,947.32	64.3%	12,351.58	13,275.00	-923.42	93.0%
Expense								
5009 · Bookkeeper	0.00				0.00			
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5410 · Rent	0.00				0.00			
5510 · Travel Exp	1,116.53	593.40	523.13	188.2%	0.00	3,000.00	-635.40	78.8%
5512 · Meeting Exp	181.64				2,364.60			
5514 · Professional Fees.	0.00				66.71			
5515 · Legal Fees	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5527 · Internet & software	0.00				44.50			
5532 · Postage	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	464.27	474.60	-441.62	6.9%	0.00			
5550 · Supplies	32.98				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	0.00				0.00			
5585 · Payroll Tax Expense	0.00				0.00			
5586 · Retirement Exp	0.00				0.00			
5580 · Salary & Wages - Other	1,701.23	3,400.20	-1,698.97	50.0%	1,960.82	4,275.00	-2,314.18	45.9%
Total 5580 · Salary & Wages	1,701.23	3,400.20	-1,698.97	50.0%	1,960.82	4,275.00	-2,314.18	45.9%
5587 · Worker's Compensation	0.00				0.00			
5640 · Consulting	6,574.07	7,681.20	-1,107.13	85.6%	0.00			
Total Expense	10,070.72	12,149.40	-2,078.68	82.9%	4,436.63	7,275.00	-2,838.37	61.0%
Net Income	649.36	4,518.00	-3,868.64	14.4%	7,914.95	6,000.00	1,914.95	131.9%

2.2 a

Southwest Colorado Council of Governments
January through March 2015
Attachment: March

	700 - DOLA 7645				900-SCAN			
	Jan - Mar 15	Budget	\$ Over Budget	% of Budget	Jan - Mar 15	Budget	\$ Over Budget	% of Budget
Income								
3000 - Match - IT DOLA 7645	-1,684.15				0.00			
3500 - WLC Grant	0.00				0.00			
4004 - SW/MT Rev	0.00				0.00			
4005 - E-tics	0.00				8,400.00	8,400.00	0.00	100.0%
4006 - Dues Revenue	0.00				0.00			
4007 - TPR	0.00				0.00			
4008 - Telecom Services Revenue	0.00				1,890.00	0.00	1,890.00	100.0%
4009 - Fiber Lease Revenue	0.00				3,375.00	817.50	2,557.50	412.8%
4011 - AAA revenue	0.00				0.00			
4040 - Grant-Transit	0.00				0.00			
4041 - All Hazards Grant	0.00				0.00			
4957 - RREO Grant	0.00				0.00			
Total Income	-1,684.15	0.00	-1,684.15	100.0%	13,665.00	9,217.50	4,447.50	148.3%
Gross Profit	-1,684.15	0.00	-1,684.15	100.0%	13,665.00	9,217.50	4,447.50	148.3%
Expense								
5009 - Bookkeeper	0.00				0.00			
5200 - All Hazard Project	0.00				0.00			
5401 - Software Maintenance (E-Tic)	0.00				2,800.00	8,400.00	-5,600.00	33.3%
5410 - Rent	0.00				0.00			
5510 - Travel Exp	0.00				0.00			
5512 - Meeting Exp	0.00				0.00			
5514 - Professional Fees.	0.00				0.00			
5515 - Legal Fees	0.00				0.00			
5520 - Advertising	35.00				0.00			
5521 - Telephone/Website/Internet	0.00				0.00			
5523 - Payroll Processing Fees	0.00				0.00			
5525 - Audit	0.00				0.00			
5526 - Internet Connectivity (100 Mb)	0.00				2,700.00	3,000.00	-300.00	90.0%
5532 - Postage	0.00				0.00			
5540 - Membership/Sub	0.00				0.00			
5545 - Equipment/Computers	81.39				0.00			
5550 - Supplies	0.00				0.00			
5555 - Liability Insurance	0.00				0.00			
5558 - Insurance-Health	0.00				0.00			
5570 - Car Allowance/Mileage	0.00				0.00			
5580 - Salary & Wages	0.00				0.00			
5585 - Payroll Tax Expense	0.00				0.00			
5586 - Retirement Exp	0.00				0.00			
5580 - Salary & Wages - Other	545.97	0.00	545.97	100.0%	0.00	817.50	-817.50	0.0%
Total 5580 - Salary & Wages	545.97	0.00	545.97	100.0%	0.00	817.50	-817.50	0.0%
5587 - Worker's Compensation	0.00				0.00			
5640 - Consulting	662.36	0.00	662.36	100.0%	5,500.00	12,217.50	-6,717.50	45.0%
Total Expense	-2,346.51	0.00	-2,346.51	100.0%	8,165.00	-3,000.00	11,165.00	-272.2%
Net Income								

2.2

Southwest Colorado Council of Governments
(Sipicinuini F5102 qurcM : 0762) sipicinuini qurcM : tuemqurcM
 January through March 2012

	TOTAL			
	Jan - Mar 15	Budget	\$ Over Budget	% of Budget
Income				
3000 · Match - IT DOLA 7645	-1,684.15	0.00	-1,684.15	100.0%
3500 · WLC Grant	10,000.00	1,000.00	9,000.00	1,000.0%
4004 · SWIM/T Rev	551.35	0.00	551.35	100.0%
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4006 · Dues Revenue	122,698.00	122,712.00	-14.00	100.0%
4007 · TPR	4,365.58	5,275.00	-909.42	82.8%
4008 · Telecom Services Revenue	1,890.00	0.00	1,890.00	100.0%
4009 · Fiber Lease Revenue	3,375.00	817.50	2,557.50	412.8%
4011 · AAA revenue	0.00	1,909.05	-1,909.05	0.0%
4040 · Grant-Transit	0.00	4,750.00	-4,750.00	0.0%
4041 · All Hazards Grant	107,929.62	60,447.00	47,482.62	178.6%
4957 · RREO Grant	10,720.08	16,667.40	-5,947.32	64.3%
Total Income	268,245.48	221,977.95	46,267.53	120.8%
Gross Profit				
	268,245.48	221,977.95	46,267.53	120.8%
Expense				
5009 · Bookkeeper	80.00	80.00	0.00	100.0%
5200 · All Hazard Project	115,385.18	46,513.50	68,871.68	248.1%
5401 · Software Maintenance (E-Tic)	2,800.00	8,400.00	-5,600.00	33.3%
5410 · Rent	1.00	1.00	0.00	100.0%
5510 · Travel Exp	4,854.13	4,226.15	627.98	114.9%
5512 · Meeting Exp	1,573.49	200.00	1,373.49	786.7%
5514 · Professional Fees.	33.44	17.45	15.99	191.6%
5515 · Legal Fees	1,028.29	1,500.00	-471.71	68.6%
5520 · Advertising	357.68	35.00	322.68	1,021.9%
5521 · Telephone/Website/Internet	614.47	874.97	-260.50	70.2%
5523 · Payroll Processing Fees	495.37	387.47	107.90	127.8%
5525 · Audit	800.00	0.00	800.00	100.0%
5526 · Internet Connectivity (100 Mb)	2,700.00	3,000.00	-300.00	90.0%
5527 · Internet & software	104.00	0.00	104.00	100.0%
5532 · Postage	85.03	65.43	19.60	130.0%
5540 · Membership/Sub	825.00	825.00	0.00	100.0%
5545 · Equipment/Computers	799.56	0.00	799.56	100.0%
5550 · Supplies	356.46	901.82	-545.36	39.5%
5555 · Liability Insurance	2,083.00	2,083.00	0.00	100.0%
5558 · Insurance-Health	7,179.00	7,074.00	105.00	101.5%
5570 · Car Allowance/Mileage	1,200.00	900.00	300.00	133.3%
5580 · Salary & Wages				
5585 · Payroll Tax Expense	0.00	2,593.78	-2,593.78	0.0%
5586 · Retirement Exp	389.97	812.53	-422.56	48.0%
5580 · Salary & Wages - Other	32,969.79	28,194.19	4,775.60	116.9%
Total 5580 · Salary & Wages	33,359.76	31,600.50	1,759.26	105.6%
5587 · Worker's Compensation	1,594.00	1,594.00	0.00	100.0%
5640 · Consulting	6,574.07	18,435.73	-11,861.66	35.7%
Total Expense	184,882.93	128,715.02	56,167.91	143.6%
Net Income	83,362.55	93,262.93	-9,900.38	89.4%

ITEM NO. (ID # 2478)

DATE: 05/1/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: SB152 Update

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Updates to 152 Memo 1 May 2015 (DOCX)

SB152 Updates

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 1 May 2015

Comments: I worked very closely with CCI and CML to help develop what would have been a minor change to SB152. The change would have allowed public private partnerships without having to go to a vote. However, the bill was killed before it was introduced. So we will have another year with no changes to this legislation.

Our options as I see it:

1. Run opt out elections in all the participating local governments in the fall. CML has basic ballot initiatives we can use quite easily. This will send a powerful message.
2. Create a non-profit and lease infrastructure and capacity to the non-profit which than can then lease to the private providers. This is untested, but would also send a sizeable message.
3. Do nothing, and maintain the status quo.

ITEM NO. (ID # 2475)

DATE: 05/1/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Grant Match Standards

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Funding Updates 1 May 2015 (DOCX)
- Funding Guidelines (PDF)

Grant Match Guidelines

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 1 May 2015

Comments: After the April 2015 Board meeting it became obvious we needed some parameters for match for grants. Based on a lot of discussion at that meeting I re-did all the spreadsheets at the meeting for this board packet. However, I wanted to maintain a basic formula for most of the grant requests that we will use going forward in the future. Also, we plan on starting to look at 2016 grant requests in July, to work on grant match so we can get it into budgets and make mid-year funding requests the exception.

Miriam Gillow-Wiles:
Based on 2010 Census

Miriam Gillow-Wiles:
=population*(amount of funding request - total base)

Amount of Funding Request	Population	% Population	Base	Amount Based % Pop	Match Amount Per Community
Archuleta	10436	13.2%	\$ 300		
Bayfield	2493	3.1%	\$ 300		
Cortez	8551	10.8%	\$ 300		
Dolores County	2012	2.5%	\$ 300		
Dolores (Town)	939	1.2%	\$ 300		
Durango	17689	22.3%	\$ 300		
Ignacio	711	0.9%	\$ 300		
La Plata	32553	41.1%	\$ 300		
Mancos	1361	1.7%	\$ 300		
Pagosa	1732	2.2%	\$ 300		
San Juan	61	0.1%	\$ 300		
Silverton	626	0.8%	\$ 300		
Total	79164	100.0%	\$ 3,600		

Miriam Gillow-Wiles:
amount based on % pop and base
= total amount of funding request per member

ITEM NO. (ID # 2474)

DATE: 05/1/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Letters of Support Policy

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Letters of Support Draft 5 1 May 2015 (DOCX)

Southwest Colorado Council of Governments

Letters of Support/Advocacy Policies and Procedures

Adopted: Day Month Year

Purpose

The Southwest Colorado Council of Governments (SWCCOG) is often asked to provide a letter of support for an organization seeking funding, specific legislation, and/or a recommendation. In order the SWCCOG to respond appropriately in a timely manner, these policies and procedures are provided as criteria and guidelines to process requests.

The following questions and response below are intended to give Board and staff members some context to evaluate a decision. All letters of support must be approved by the Board. Answers to the first four steps, and potentially step five, should be included with communication to the Board regarding the letter of support.

Steps

1) Is it a proposal from one or more members?

If yes, the Board should consider a letter of support if the fits within questions two and three.

2) Does the proposal have a regional impact?

If yes, proceed to question three.

If no, the SWCCOG may not be the appropriate organization to be writing a letter of support.

3) Is it a proposal that involves the SWCCOG, the SWCCOG's established goals, existing SWCCOG projects, and/or existing or previous advocacy?

If yes, the Board should consider a letter of support.

If no, staff should ask why the requestor is approaching the SWCCOG and determine if the ideas are sound and reasoning behind requesting a letter of support from the SWCCOG.

4) Has the proponent consulted with SWCCOG members or other agencies that might have jurisdiction over decisions that could impact the implementation of the proposal?

If yes, and the consultations identified no obstacles, then the Board should consider a letter of support.

If no, the request is premature.

5) Other questions to consider, and potentially include in Board communication.

What is the impact on the region if the proposal succeeds? Fails?

In what areas of the region, if any, will the proposed activity take place?

Is there a fiscal impact for the SWCCOG and or SWCCOG members?

Does the proposal fit within the mission and vision of the SWCCOG?

Is one or more SWCCOG member working on a similar activity or goal?

If so, does this letter of support potentially support or undermine the Member activity/goal?

ITEM NO. (ID # 2477)

DATE: 05/1/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Telecom Equipment Updates

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Equipment Memo 27 April 2015 (DOCX)
- Telecom Equipment Finances v2 24 Apr 2015 (XLSX)

Telecom Equipment Fund Memo

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 1 May 2015

Comments: During the Retreat in March there was ample discussion about the SCAN, maintenance, cost, equipment repair, and replacement funding. One issue discussed at the Retreat was to replace or change the name of the Fiber Repair Fund (RAMP Fund) with an Equipment Replacement Fund to update and replace the large routers located in Durango and Cortez. The RAMP Fund was supposed to be levied at \$900/year for each community and county that participated in the initial DOLA grant. At the April meeting, the Board requested to see the equipment fund costs divided up by base plus population. The base for the Fiber Repair Fund was previously 900, for two years. Just a flat 900/year fee would only bring in \$10,800. The cost of the software upgrades are \$15,000.

Having discussed with the IT Departments are the Cities and La Plata County, the consensus is that the software does not need to be updated on the routers unless something breaks. At that time we would need to pay for the software updates. I think it is pertinent to have the cost of at least one update on hand, so we can solve the problem quickly and efficiently instead of waiting until the next scheduled meeting. Holding off on the assessment for the rest of 2015 and assess the cost in 2016 will allow the members to budget for the fee.

SCAN Equipment Support 2015 and 2016

	Population	% Population	Base	Amount based on % Pop	Amount Per Community
Archuleta	10436	13.2%	\$ 900.00	\$ 554	\$ 1,454
Bayfield	2493	3.1%	\$ 900.00	\$ 132	\$ 1,032
Cortez	8551	10.8%	\$ 900.00	\$ 454	\$ 1,354
Dolores County	2012	2.5%	\$ 900.00	\$ 107	\$ 1,007
Dolores (Town)	939	1.2%	\$ 900.00	\$ 50	\$ 950
Durango	17689	22.3%	\$ 900.00	\$ 938	\$ 1,838
Ignacio	711	0.9%	\$ 900.00	\$ 38	\$ 938
La Plata	32553	41.1%	\$ 900.00	\$ 1,727	\$ 2,627
Mancos	1361	1.7%	\$ 900.00	\$ 72	\$ 972
Pagosa	1732	2.2%	\$ 900.00	\$ 92	\$ 992
San Juan	61	0.1%	\$ 900.00	\$ 3	\$ 903
Silverton	626	0.8%	\$ 900.00	\$ 33	\$ 933
Total population	79164		\$ 10,800.00	\$ 4,200.00	\$ 15,000.00

ITEM NO. (ID # 2476)

DATE: 05/1/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Telecom Overages Match

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Telecom Overage Memo 27 April 2015 (DOCX)
- SCAN Overage Financials Pop + Base (XLSX)

Telecom Overages

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 1 May 2015

Comments: During the Retreat, staff presented on the Telecom budget, and highlighted a shortfall. The Board Members present indicated they would be interested in alleviating that shortfall, which will greatly help with the budget. As a result of this, staff put together a detailed estimated amount of what that short fall is projected to be by the end of the year. Months May through December are estimates and staff time is an average of what was spent previously. If the Board approves the Broadband Planning Grant, my time this summer and fall will be far greater than the estimate, however, the Broadband Planning funding will help cover the cost of my time. At the April Board meeting, the Board directed staff to break it out into the Base + Population formula. Please see the attached spreadsheet.

Attachment: Telecom Overage Memo 27 April 2015 (2476 : Telecom Overages Match)

SCAN Overage Financials

	Population	% Population	Base	Amount based on % Pop	Amount Per Community
Archuleta	10436	13.2%	\$ 300.00	\$ 218	\$ 518
Bayfield	2493	3.1%	\$ 300.00	\$ 52	\$ 352
Cortez	8551	10.8%	\$ 300.00	\$ 179	\$ 479
Dolores County	2012	2.5%	\$ 300.00	\$ 42	\$ 342
Dolores (Town)	939	1.2%	\$ 300.00	\$ 20	\$ 320
Durango	17689	22.3%	\$ 300.00	\$ 370	\$ 670
Ignacio	711	0.9%	\$ 300.00	\$ 15	\$ 315
La Plata	32553	41.1%	\$ 300.00	\$ 681	\$ 981
Mancos	1361	1.7%	\$ 300.00	\$ 28	\$ 328
Pagosa	1732	2.2%	\$ 300.00	\$ 36	\$ 336
San Juan	61	0.1%	\$ 300.00	\$ 1	\$ 301
Silverton	626	0.8%	\$ 300.00	\$ 13	\$ 313
Total population	79164		\$ 3,600.00	\$ 1,655.10	\$ 5,255.10

Attachment: SCAN Overage Financials Pop + Base (2476 : Telecom Overages Match)

ITEM NO. (ID # 2482)

DATE: 05/1/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Broadband Planning Grant Match

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- BB Planning Basic Financials 26 March 2015 v2 (PDF)

**DOLA Broadband Planning Grant
Broadband Grant Match
Base \$300 + Population**

Miriam Gillow-Wiles:
10,000 - COG
12,000 - Alliance

\$22,000	Population	% Population	Base	Amount Based % Pop	Match Amount Per Community
	10436	13.2%	\$ 300	\$ 2,426	\$ 2,726
	2493	3.1%	\$ 300	\$ 579	\$ 879
	8551	10.8%	\$ 300	\$ 1,987	\$ 2,287
	2012	2.5%	\$ 300	\$ 468	\$ 768
	939	1.2%	\$ 300	\$ 218	\$ 518
	17689	22.3%	\$ 300	\$ 4,111	\$ 4,411
	711	0.9%	\$ 300	\$ 165	\$ 465
	32553	41.1%	\$ 300	\$ 7,566	\$ 7,866
	1361	1.7%	\$ 300	\$ 316	\$ 616
	1732	2.2%	\$ 300	\$ 403	\$ 703
	61	0.1%	\$ 300	\$ 14	\$ 314
	626	0.8%	\$ 300	\$ 146	\$ 446
Total	79164	100.0%	\$ 3,600	\$ 18,400	\$ 22,000

LPC Entities	Population	% Population	Base	Amount Based % Pop	Match Amount Per Community	Match Amount Per LPC Member
Bayfield	2493	4.7%	\$ 300	\$ 503.77	\$ 804	\$ 76
Durango	17689	33.1%	\$ 300	\$ 3,574.47	\$ 3,874	\$ 537
Ignacio	711	1.3%	\$ 300	\$ 143.67	\$ 444	\$ 22
La Plata	32553	60.9%	\$ 300	\$ 6,578.09	\$ 6,878	\$ 988
Total	53446		\$ 1,200	\$ 10,800.00	\$ 12,000	\$ 1,622

Miriam Gillow-Wiles:
This match is provided by the La Plata Economic Development Alliance

Miriam Gillow-Wiles:
Based on the match + pop formula this is the amount over that is needed from La Plata members

Attachment: BB Planning Basic Financials 26 March 2015 v2 (2482 : Broadband Planning Grant Match)

ITEM NO. (ID # 2473)

DATE: 05/1/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: DOLA Downtown Assessment Grant

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- DCI-Main Street ProjecSWCCOG (DOCX)

TO: Miriam
From: Ken Charles
DT: 4-23-15
RE: DCI follow up/Main Street Project for selected communities

Background: Over several years there have been a number of Downtown Colorado Inc. (DCI) assessments. Great information, findings, recommendations and tasks are outlined in each. What occurs after all the excitement and motivation is that the smaller communities find they do not have the capacity, both at the local government level and at the merchant level, to go forth and address the most valuable tasks.

Concept: In order to take better advantage of these plans, The DOLA Energy and Mineral Impact fund would provide the needed Technical Assistance (TA) to move the most important recommendations along by helping to provide the financial assistance and the TA to these communities. This proposal is made on behalf of four small municipalities who have been involved with a DCI assessment.

The model for this is similar to the Department's approach to assisting local governments with the transition from an admin assistant or clerk/treasurer to a professional manager. Grant funds would be provided by DOLA and matched by the communities on a 75:25 ratio the first year; 50:50 the second and 25:75 the final year. This request would be for just the first year. The future years would depend on the level of success made.

This would be a consultant(s) driven and not an FTE. There would likely be several consultants engaged as the projects may require different skill sets. Each town would be responsible to design the scope of their project, solicit and choose the consultant.

Each town would be responsible for the work, approve the invoices and pay the vendor. The SWCCOG would disburse the funding as appropriate and oversee the project in general.

DOLA may be asked to provide Main Street/Demography staff help and/or DCI.

Participants: Towns of Silverton, Pagosa Springs, Ignacio and Bayfield
Department of Local Affairs
Southwest Colorado Council of Governments-grantee/contractor on behalf of the four
and fiscal agent

Budget:

Revenue

Towns	\$25,000 @ \$6,250 each
EIAF Grant	<u>75,000</u>
Total	\$100,000

Expenses

Each Town Consultant Costs	4 @ \$22,500 or \$90,000
SWCCOG Admin. 10%	<u>10,000</u>
	\$100,000

Example of Scope of Work from Pagosa Springs

“The goal of this project is to assist the Town of Pagosa Springs and the Downtown Task Force work to bring a ballot question to the April 2016 town election to ask voters if they wish to form a Downtown Development Authority (DDA) to work toward a vital, sustainable downtown. With a successful election, the project consultant will continue to work with the council-appointed DDA board to form a plan for downtown development.”

This taskforce has been in action for several years and is simply stuck. The task for the consultant is to move the DDA to an election and then work with the DDA post-election. This particular community envisions a multi-year project.

ITEM NO. (ID # 2472)

DATE: 05/1/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Item

SUBJECT: CDOT Transit Grant

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- CDOT Grant Memo 27 April 2015 (DOCX)
- Summary of Transportation Coordinator Job Description (DOCX)
- CDOT Grant Financials 24 April 2015 (XLSX)

CDOT Transit Grant

To: SWCCOG Board of Directors
 From: Miriam Gillow-Wiles
 Date: 1 May 2015

The SWCCOG has administered and promoted the Local Transit Coordinating Council for many years. This last year we received \$24,800 to work on developing open lines of communication between the human service providers and the transit providers, purchase a phone (now video) conference system, and generally work towards creation of regional transit. The Transit Council has started working closely with the human service providers to try to meet gaps in transportation of these populations. At current staffing between Sara and I, we are able to manage the administrative duties for the Transit Council. However, with the Ute Mountain Utes developing transit, and the Regional Transit Plan calling for development of regional transit along Highway 160, the SWCCOG will need a dedicated staff position to help move these priorities, as well as the Transit Council initiatives and priorities forward.

CDOT Division of Transit and Rail just released their Notice of Funding Availability for administration, operations, and capital operating projects for a two year grant cycle, 5311 and 5310 funding. I would like to apply for administration funding for State FY 16 and 17 to hire a 0.5 FTE to 0.75 FTE person to focus on developing the Transit Council goals/needs, and CDOT identified goals. The City of Durango as well as several other transit and senior centers will be apply to 5311 funding. The SWCCOG would be applying to 5310 funding, so the COG would not competing with other agencies within the region for funding.

I have attached an overview of job duties and a basic budget for the position. This budget includes some of my time (based on an average of January through April work on the Transit Council). The cash match from the SWCCOG in year one comes from the existing Technical Assistance DOLA grant, the in kind match is my salary less the amount requested in the budget. The FY 2017 budget has my salary matched (with budgeted maximum salary increases) as in kind again, and we would plan on requesting another \$5000 from DOLA for cash match.

Pros:

- Would add staff dedicated to Transit
- Cover some of existing staff expenses
- Two year grant funding
- Not competing with other organizations for funding

Cons:

- Would add staff via grant funding, would need to plan on future funding for employee
- Office space restrictions
- Will need to find cash match for FY2017

Summary of Transportation Coordinator Job Description

Position will lead the coordination and development of SWCCOG Regional Transit Coordinating Council. The qualified individual will help implement the Transit Council's goals and efforts in planning and coordinating transportation options for the Southwest Colorado Region. This position will also work towards finding ways to fill in gaps in traditional public transit services by coordinating human services transportation and public transportation operators, applying for funding, and working with Tribal transit development. The objective of the SWCCOG Transportation Coordinator position is to coordinate transportation services in order to improve the region's overall mobility.

CDOT Transit Grant Financials
State FY 16 and 17

Transit Coordinator	Salary (18/hr, 0.75 FTE)	\$ 28,080
	Payroll Taxes, 8% of salary	\$ 2,246
	Health Benefits (employee only)	\$ 8,400
	Retirement @ 5%	\$ 1,404
	Total Salary Per Year	\$ 40,130
	Laptop	\$ 650
	Chair	\$ 60
	Desk	\$ 200
	Office Supplies @ \$25/month	\$ 300
	Total Equipment	\$ 1,210
	Travel and Training	\$ 2,376

Executive Director	Salary (32.21/hr, 10hrs/month)	\$ 3,865
	Payroll Taxes, 8% of salary	\$ 309
	Health Benefits (employee only)	\$ 485
	Retirement @ 5%	\$ 193
	Total Salary Per Year	\$ 4,852

Total	\$ 48,569
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Minimum SWCCOG Match, 20%	\$ 9,714
SWCCOG In Kind Match FY16	\$ 66,168
SWCCOG In Kind Match FY17	\$ 70,429
CDOT Grant FY16	\$ 43,569
CDOT Grant FY17	\$ 43,569

Total CDOT Grant Request	\$ 87,137
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SWCCOG Match		
	FY 16	FY17
In Kind	\$ 66,168	\$ 70,429
Cash	\$ 5,000	\$ 5,000

Attachment: CDOT Grant Financials 24 April 2015 (2472 : CDOT Transit Grant)

ITEM NO. (ID # 2479)

DATE: 05/1/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Director's Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Director Report 1 May 2014 (DOCX)

Director Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 1 May 2015

Comments: April seems to have flown by. This month has been a little difficult personally with a death in the family and some resulting time away from work. We have been working on a number of things this month. This month I have spent a lot of time working on transit with the Ute Mountain Ute Tribe. I have also been working on the Broadband Planning Grant, reviewing the RREO draft report, and the Transit capstone from our MURP Intern.

ITEM NO. (ID # 2480)

DATE: 05/1/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Transportation Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- TPR-transit update May board meeting (DOCX)

TPR/Transit Update

SWTPR

The SWTPR meeting took place April 3. Highlights of the meeting included:

- The Transportation Commission approved PD 14. This policy directive provides an overall framework for the transportation planning process through which a multimodal, comprehensive Statewide Transportation Plan will be developed.
- The state transportation plan was approved by the STAC
- The STAC would like to see more interest in the western and eastern parts of the state in regards to alternative fuels
- The Transportation Commission approved the budget
- CDOT discussed a Zero Deaths Initiative in hopes of cutting down on traffic related deaths by increasing concentration on highway development, providing updated data, and creating more education and outreach.

The next SWTPR meeting will take place June 5 at the CDOT Maintenance Building, Durango.

Transit

A transit meeting was held April 13 at the Carnegie Building. The transit providers had conducted some outreach to Human Service agencies (HS agencies) to create more interest in the region's transit and to learn of HS agency's needs. Several needs were identified that include:

- A Durango North route is needed
- More handicap accessible vehicles are needed
- Weekend hours need to be made available to those who work on the weekends
- A route to and from the Three Springs area on weekends and odd hours for single working mothers is needed
- Pick up for after school programs is warranted

There was great exchange of communication at this meeting. However, Amber Blake felt there could be much greater participation and would like to continue outreach and have a larger conversation at the June meeting with additional HS agencies present.

The next transit meeting is tentatively scheduled for June 11 at the Carnegie Building.